

Hustisford School District

District Office

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Heather Cramer

District Administrator

Director Financial Services

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Clint Bushey

Principal

John Hustis Elementary

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Heather Cramer

Principal

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, October 11, 2021

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, October 11, 2021, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Kevin Muche, member; Clint Bushey, Principal; and Heather Cramer, District Administrator

New Business:

- **Maintenance/Custodial Update**—The committee was updated by Mr. Bushey on several topics. The committee heard information pertaining to custodial job details, the staff meetings being held, a proposed mural in the Spanish Room being done as a Senior Project, the shortage of subs for maintenance, and vehicle updates.
- **Return to School Plan Update**—Mrs. Cramer updated the committee on current COVID related illness within the district, updating numbers of positive cases, numbers of tests being conducted, and number of students quarantined. The committee also discussed mitigation strategies.
- **Tree Removal**—Dead tree removal is tentatively scheduled for Oct. 20.
- **Bassett Agreement**—Mrs. Cramer presented the annual agreement with Bassett Mechanical for HVAC maintenance and operation. The agreement will be on the October board agenda.
- **Snow Removal Bid**—Mrs. Cramer presented the snow bids. The bid will be on the October board agenda.
- **Maintenance Team Training Update**—Mrs. Cramer updated the committee on training on the snow removal equipment. Ballweg will be sending a representative that will train the team on operation of the equipment as well as attachment installation.
- **HVAC Update**—Mrs. Cramer and Mr. Bushey updated the committee on the various projects being completed on the HVAC system in both buildings.